

## LENA PUBLIC LIBRARY BOARD AGENDA

Please take notice that the Lena Public Library Board will meet **Wednesday, February 10, 2016** at 5:00 P.M. in the Lena Public Library Conference Room. The agenda for the meeting will be as follows:

- I. Call meeting to order; Roll Call
- II. Consent Items
  - a. Approve Agenda
  - b. Approve Minutes from January Meeting
  - c. Approve Monthly Expenses for January
- III. Open Forum
- IV. Action Items
  - a. Automation Services Agreement
  - b. Annual Report
  - c. Change date of April meeting-discussion and possible action
- V. Director's Reports
  - a. Statistical Report
  - b. Financial Report
  - c. Operations & Administration
  - d. Personnel
- VI. Discussion Items
  - a. Trustee Handbook ([http://pld.dpi.wi.gov/pld\\_handbook](http://pld.dpi.wi.gov/pld_handbook))
    - i. Trustee Essentials 1 and 2
  - b. Review Circulation Policy
  - c. Email notification of meetings
  - d. Any items brought up before the Board
- VII. Adjournment

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Library Director at 200 E Main St or phone 920-829-5335 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made.*