

LENA PUBLIC LIBRARY BOARD

Minutes for Wednesday, February 10, 2016

- I. Call meeting to order at 5:05 PM by President Honish
 - a. Roll Call:: Members present: David Honish, Judy Peterson, Debbie Jagiello, Jean St.Louis, Ceil Dantine, Tara Sellen and Judy Patenaude. Also present: Director Amy Peterson. Absent/Excused: Lori Graef

- II. Consent Items
 - a. Motion by Dantine to approve agenda, minutes from January Meeting, Monthly Expenses for January and updated Expenses for December 2015, second by Sellen, motion passed.

- III. Open Forum -none

- IV. Action Items
 - a. Motion by J. Peterson, to approve the Automation Services Agreement with OWLS and Nicolet Federated Library System, second by Jagiello, motion passed.
 - b. Director Peterson presented the 2015 Annual Report to the Board for review. Discussion of the report followed. Motion by Sellen, to approve the report as presented and with an answer of “Did provide effective leadership and adequately meet the needs of the library” to the “Statement Concerning Public Library System Effectiveness” second by Patenaude, motion passed. Director Peterson will be submit the report to the state after NFLS has reviewed the report.
 - c. Change date of April meeting-Director Peterson requested that the date of the April meeting be changed. Motion by J. Peterson to change April Board Meeting date to Wednesday, April 6, second by St. Louis, motion passed.

- V. Director’s Reports

A written statistical, financial, operations & administration and personnel report were provided to the Board. Director Peterson reviewed highlights of January events at the Library. The Can Crusher out of Oconto Falls will now be picking up the cans. The have picked up one load so far and paid right away. The library received notice on Monday, February 8 that we were given a grant from Monsanto, after being nominated by a local farmer, more details to come! Looking ahead the library will have a game day for children on Monday, March 28 because there is no school that day. Also there will be a small book sale in March along with other monthly activities at the library.

- VI. Discussion Items
 - a. Trustee Handbook (http://pld.dpi.wi.gov/pld_handbook)
 - i. Trustee Essentials 1 and 2 –tabled until March meeting
 - b. Review Circulation Policy- discussion held about circulation policy. The only change being made is that juveniles will only be able to check out 3 DVDs at a time. This will be an action item next month.

- c. Email notification of meetings- As a cost and time saving measure, Director Peterson asked Board members to provide email addresses if they prefer to be e-mailed meeting materials prior to board meetings.
 - d. Any items brought up before the Board - none
- VII. A motion to adjourn was made by Patenaude, with a second by Jagiello, motion passed. Meeting adjourned at 5:40 P.M.

Respectfully Submitted,

Ceil Dantine