

LENA PUBLIC LIBRARY BOARD AGENDA

Minutes of Wednesday, April 6, 2016

- I. The meeting was called to order by Pres. Honish at 5:10 P.M.
 - a. Roll Call Members Present: Honish, St. Louis, Jagiello, J. Peterson, Dantine and Director Amy Peterson. Absent Excused: Graef. Absent: Patenaude and Sellen
- II. Consent Items
 - a. Motion by Dantine to approve Agenda, minutes from March meeting and monthly Expenses for February & March 2016, second by St. Louis, motion passed
- III. Open Forum - none
- IV. Action Items
- V. Director's Reports
 - a. A written statistical, financial, operations and administration and personnel report were provided to the Board. The library staff meeting will be Friday, April 22. Director Peterson shared about libraries events from March and what the library is planning for April. The library will have some special things going on next week for National Library Week. There are 2 infosoup classes being offered this month, one on a Saturday morning and one on a Tuesday evening – sign-up is required. The library is submitting one article per month to both the Oconto County Reporter and the Oconto County Times Herald. We are having a high success rate of the papers including our articles. Director Peterson attended ADA training last Friday in Appleton. Director Peterson is currently taking a course in disaster planning through the continuing education department of UW-Madison.
- VI. Discussion Items
 - a. Library Legislation –A state law was passed early in March allowing libraries to use collection agencies in order to go after materials that have not been returned. OWLSnet is in the process of choosing 1 collection agency for all of the libraries in the Nicolet and OWLS systems to use. At a future meeting we will have more information to share with the Board about what we need to do in case we need to be able to utilize this law. The law only covers patrons not returning materials – the library cannot pursue unpaid fines.
 - b. Library Systems – Committees are being formed to look at the current status of our library systems. Nothing is changing at this time and might not be for some time. Director Peterson just wanted to make the board aware of what was going on at the state level.
 - c. Service Animal Policy is the next policy to updated. The Board asked Director Peterson to revise the policy before the next meeting and bring it to the Board as an action items. It will be updated based on information Peterson learned at training last week.

- d. Monsanto Grant – We have ordered a charging station so far from this money. The library staff is also measuring and re-measuring in order to update some of the library’s furniture.
 - e. Trustee Handbook (http://pld.dpi.wi.gov/pld_handbook)
 - i. Trustee Essentials 3 and 4 – Both essentials were reviewed by the Board. Director Peterson was asked to update the by-laws for the Board, using Essential 4 and the Joint Library Agreement as guidelines.
 - f. Joint Library Celebration –looking at 2 dates right now, waiting to see if the school will need to close the parking lot on any certain dates for blacktopping.
 - g. Any items brought up before the Board-none
- VII. A motion to adjourn was made by J. Peterson, seconded by Dantine, motioned passed. Meeting adjourned at 5:40 P.M. Next meeting is May 11, 2016.

Respectfully submitted,
Ceilia Dantine