

LENA PUBLIC LIBRARY BOARD

Minutes of Wednesday, May 11, 2016 Meeting

- I. The meeting was called to order by Pres. Honish at 5:05 P.M.
 - a. Roll Call Present: Honish, Jagiello, Peterson, Graef, Hinds, Peterson, Sellen, Dantine and Director Peterson
Absent/Excused: St. Louis
 - b. Welcome new Village of Lena representative – The Board welcomed Terry Hinds

- II. Consent Items
 - a. Motion by Hinds to approve agenda, with moving item 2-C to an action item and minutes from April meeting, second by Dantine, motion passed.

- III. Open Forum- none

- IV. Action Items
 - a. Motion by Peterson, to approve the Service Animal Policy as presented, second by Graef, motion passed.
 - b. Motion by Sellen to approve landscaping changes by Green Bay Nursery as presented, second by Jagiello, motion passed
 - c. Motion by Peterson to approve monthly expenses for April, second by Hinds, motion passed.

- V. Director's Reports
 - a. Director Peterson presented a written statistical, financial, operations & administration and personnel report to the board. The next staff meeting is May 27. The Summer Reading Program is the next big thing coming up for the Library. We will be offering a kids and teen program starting on June 14. We are placing more emphasis this year on reading logs and then also adding a financial literacy component to the program, where kids will have to shop for their prizes on the day of the picnic. Movies will again be shown every Wednesday afternoon over the summer. On June 25 we will be hosting a Bike Safety Rodeo, along with Lena PD and Oconto County Safe Kids. Bellin Health of Oconto has once again given us a bike this year.

- VI. Discussion Items
 - a. Joint Library Celebration- waiting for bids to be accepted for the parking lot project for the school, so we know when the parking lot would be available.
 - b. Trustees Week - <http://www.wistrusteetraining.com/> August 22-26, 2016 – just as an FYI for the board
 - c. Monsanto Grant-Director Peterson asked for permission for the some of the grant money to be used for a storybook walk around the library grounds. The board

reiterated that Director Peterson and library staff were allowed to spend the grant at their discretion

- d. Little Free Libraries - Director Peterson shared that she would asking both the Town and Village Boards about putting up Little Free Libraries at the Town and Village Halls. This materials would be covered under the Monsanto Grant funds. The Board had 2 suggestions for possible builders.
- e. Trustee Handbook (http://pld.dpi.wi.gov/pld_handbook) – The Board reviewed Trustee Essentials 5 and 6
- f. Any items brought up before the Board
 - i. Hinds asked about the status of the Friends organization. Director Peterson shared that the Village Attorney was looking into the organization and the best way to proceed with the group
 - ii. Hinds asked if the Library needed an attorney who would they use? Director Peterson answered that they would use the Village of Lena attorney.
 - iii. Hinds shared that the Village is currently working on a 5-year capital improvement project and asked if they Library had any such plan. There is no such plan. The Lions club does set aside funds for technology for the Library every year. Capital improvements will be listed as a discussion item for the June meeting.

VII. A motion by Sellen to adjourn at 6:10 P.M., second by Dantinne, motion passed.

Next Board meeting is June 8, 2016