

**LENA PUBLIC LIBRARY BOARD AGENDA \*\*Updated as of 6/6/16**

Please take notice that the Lena Public Library Board will meet **Wednesday, June 8, 2016** at 5:00 P.M. in the Lena Public Library Conference Room. The agenda for the meeting will be as follows:

- I. Call meeting to order
  - a. Roll Call
  - b. Appoint minute taker (secretary will be absent)
  
- II. Consent Items
  - a. Approve Agenda
  - b. Approve Minutes from May Meeting
  
- III. Open Forum
  
- IV. Action Items
  - a. Approve Monthly Expenses for May
  - b. Library Board By-laws
  - c. Change date of August Meeting
  
- V. Director's Reports
  - a. New Library Computer
  - b. Statistical Report
  - c. Financial Report
  - d. Operations & Administration
  - e. Personnel
  
- VI. Discussion Items
  - a. Trustee Training Week handout
  - b. Monsanto Grant
    - i. Story walk
    - ii. Little Free Libraries
  - c. Trustee Handbook ([http://pld.dpi.wi.gov/pld\\_handbook](http://pld.dpi.wi.gov/pld_handbook))
    - i. Trustee Essentials 7 and 8
  - d. Job Descriptions
  - e. Library Fund-2015 Audit
  - f. Library Fund-YTD 05 2016
  - g. Capital Improvements 5 year plan
  - h. Any items brought up before the Board
  
- VII. Adjournment

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Library Director at 200 E Main St or phone 920-829-5335 during regular business hours at least 48 hours prior to the meeting so reasonable arrangements can be made.*

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_