

LENA PUBLIC LIBRARY BOARD AGENDA *updated on 7/12/16**

Please take notice that the Lena Public Library Board will meet **Wednesday, July 13, 2016** at 5:00 P.M. in the Lena Public Library Conference Room. The agenda for the meeting will be as follows:

- I. Call meeting to order
 - a. Roll Call

- II. Consent Items
 - a. Approve Agenda
 - b. Approve Minutes from June Meeting

- III. Open Forum

- IV. Action Items
 - a. Approve Monthly Expenses for June
 - b. Job Descriptions
 - c. Change time of next month's meeting
 - d. Collection Agency Resolution
 - i. Part 1
 - ii. Part 2

- V. Director's Reports
 - a. Change in Annual Report
 - b. Statistical Report
 - c. Financial Report
 - d. Operations & Administration
 - e. Personnel

- VI. Discussion Items
 - a. Oconto and Marinette Literacy Council –Janet Glime***
 - b. Patron Rights and Responsibilities Policy
 - c. Plan of Service
 - d. Trustee Handbook (http://pld.dpi.wi.gov/pld_handbook)
 - i. Trustee Essentials 9 & 10
 - e. Capital Improvements 5 year plan
 - f. Reminder date change of next meeting – Meeting is August 17 at
 - g. Any items brought up before the Board

- VII. Adjournment

Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Library Director at 200 E Main St or phone 920-829-5335 during regular business hours at least 48 hours prior to the meeting so reasonable arrangements can be made.

Posted by: _____ Date: _____