

## LENA PUBLIC LIBRARY BOARD AGENDA

Please take notice that the Lena Public Library Board will meet **Wednesday, August 17, 2016 at 6:00 P.M.** in the Lena Public Library Conference Room. The agenda for the meeting will be as follows:

- I. Call meeting to order
  - a. Roll Call
  - b. Appoint notetaker
  
- II. Consent Items
  - a. Approve Agenda
  - b. Approve Minutes from July Meeting
  
- III. Open Forum
  
- IV. Action Items
  - a. Approve Monthly Expenses for July
  - b. Greater Green Bay Community Foundation, Inc Grant
  - c. Fax fee
  - d. Patron Rights and Responsibilities Policy
  - e. Plan of Service
  - f. New Employee-Closed session – per WI State Statute 19.85 (1) (C) considering employment, promotions, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility/
  - g. Open Session –per WI State Statute 19.85 (2) and possible action from items discussed in closed session.
  
- V. Director's Reports
  - a. Statistical Report
  - b. Financial Report
  - c. Operations & Administration
  - d. Personnel
  
- VI. Discussion Items
  - a. Trustee Handbook ([http://pld.dpi.wi.gov/pld\\_handbook](http://pld.dpi.wi.gov/pld_handbook))
    - i. Trustee Essentials 11 & 12
  - b. 2017 Library Budget-Closed session – per WI State Statute 19.85 (1) (C) considering employment, promotions, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility/
  - c. Open Session –per WI State Statute 19.85 (2) and possible action from items discussed in closed session.
  - d. Capital Improvements 5 year plan
  - e. Any items brought up before the Board
  
- VII. Adjournment

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Library Director at 200 E Main St or phone 920-829-5335 during regular business hours at least 48 hours prior to the meeting so reasonable arrangements can be made.*

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_